

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting September 8, 2014 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its agenda setting/committee/voting meeting September 8, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Ray Walkowiak, Treasurer Joe Appel and Directors Monica Dugan, Antriece Hart, Marissa Mendoza-Burcham, Nyra Schell and Jim Schriver. Also present was Superintendent Gary Peiffer, Solicitor Tony Giglio, Business Manager Kirby Christy, Principals Carla Hudson, Michael Loughren, Jacie Maslyk and John McAdoo, Special Education Coordinator Hillary Mangis and Curriculum and Assessment Coordinator Edward Mantich. The audience was comprised of four individuals and one member of the press.

CALL TO ORDER – *The meeting was called to order at 7:34 pm by President Roussos; two Carnegie Elementary students, teacher Julie Lewis and Principal Carla Hudson showed an anti-bullying video they created in class last year and then led the pledge. The roll was called by Michale Herrmann; Director Wilson was absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *Cafeteria worker JoAnn Jurczak expressed apprehension about parking a further distance than normal from the cafeteria entrance due to a foot condition. Mr. Peiffer said he would look into the parking situation.*

APPROVAL OF MINUTES:

Director Appel moved, seconded by Director Mendoza-Burcham, to approve the minutes of the August 18, 2014 Voting Meeting as presented. **By a voice vote, the motion carried 7-0-1, with Director Schriver abstaining.**

Minutes of August 18, 2014
Meeting

REPORTS:

- **Executive Session** – *President Roussos said the closed session included discussion regarding real estate, contract, litigation and personnel matters.*
- **Administrative Reports**
 - **Superintendent's Report** – *Mr. Peiffer offered thanks to the custodians and teachers who worked over the holiday weekend to have classrooms and the building ready for the first day of school. He visited the schools on the first day and noticed the improvements were welcomed by students. Mr. Peiffer shared news about athletics and the band festival and the efforts going into the academics and testing preparation in order to build on the current school performance profile.*
 - **Business Manager Report** – *Mr. Christy said the local auditors from Hosack, Specht, Muetzel & Wood were on site to complete a financial audit; the report will be presented to the board in the new year.*
 - **Director of Pupil Services' Report** – *Dr. Mangis said she is reviewing the changes to the Special Education reporting system and is working*

to train teachers. The department is preparing for the Special Education audit. Lastly, the district is fortunate to gain two practicum students from Duquesne University to work with psychologists.

- Curriculum/Data Report – Mr. Mantich said curriculum planning and development continues. The data from last year's PSSA exams has been received; scores will be mailed out to parents.
- Principals' Report - Mike Loughren said the first day of school at the high school went well, adding that teachers and staff are encouraging students to make their own opportunities through communication and working together. He shared news of teachers and staff working together to build picnic tables for the nature trail and he spoke of an upcoming golf outing designed to celebrate community by connecting the school to parents and business owners.

Mrs. Hudson said students were very excited and appreciative of the new upgrades to Carnegie Elementary. She reminded all of the open houses at the elementary level on September 25 and shared the calendar events through a distributed newsletter. Director Schell expressed some concern over the leaking roof situation at Carnegie; Mr. Peiffer said Burns and Scalo has made repairs to the roof and he is hopeful the repairs will hold until the planned roof replacement next summer; bids will go out by December. President Roussos asked Mr. Peiffer to put together an outline or punch list of work yet to be completed.

Dr. Maslyk distributed a newsletter and remarked that everyone was pleased with the upgrades to Crafton Elementary; the halls appear wider and are cleaner, the new offices are working out well and the STEAM studio offers more space for creativity. She expressed gratitude for the proposed lunch hour STEAM positions, believing the program will gain momentum from the opportunity. Dr. Maslyk also shared the dates of some important activities in the upcoming month.

I. Miscellaneous

Director Hart moved, seconded by Director Schell, to approve the additions to the Conference and Field Trip Requests for the 2014-2015 school year as submitted; (Miscellaneous Item #0914-01 REVISED) **By a voice vote, the motion carried 8-0.**

2014-15 Conference and Field Trip Requests

II. Finance

Director Hart moved, seconded by Director Schriver, to approve the Treasurer's Report for the month of July 2014 as submitted;

July 2014 Treasurer's Report

The July 2014 bills in the amount of \$1,836,278.60;

July 2014 Bills

The Independent Services Agreement between the district and Dr. Richard Grubb for the provision of on-site consultation services to the special education department relative to the upcoming Special Education audit. The agreement is effective for the period of July 1, 2014 through June 30, 2015 at a sum not to exceed \$11,020, as submitted; (Finance Item #0914-01)

Independent Services Agreement for Consultation Services – Dr. Grubb

The September 2014 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0914-02)	September 2014 Carnegie RE Tax Refunds
The July 2014 Athletic Fund Report with an ending balance of \$4,332.71 as submitted; (Finance Item #0914-03)	July 2014 Athletic Fund Report
The July 2014 Activities Fund Report with and ending balance of \$56,547.23 as submitted. (Finance Item #0914-04)	July 2014 Activities Fund Report
The agreement between the district and AndVenture, Inc. d/b/a Loving Care Agency of Pittsburgh for the coordination of nursing aide services in conjunction with the Special Education Department. (Finance Item #0914-05 REVISED)	Agreement with AndVenture – Nursing Services
The following change orders for the Carnegie Elementary renovation project as submitted: Numbers GC-001, PC-001 and EC-001 at a sum total of \$8,802; (Finance item #0914-06)	Change Orders – Carnegie Elementary
And the following change orders for the Crafton Elementary renovation project as submitted: Numbers GC-001, GC-002 and GC-003 at a sum total of \$22,900. (Finance Item #0914-07) By a voice vote, the motion carried 8-0.	Change Orders – Crafton Elementary
III. Personnel	
Director Schell moved, seconded by Director Mendoza-Burcham, to approve the 2014-2015 Day-to-Day Substitute List as submitted; (Personnel Item#0914-01 REVISED)	Additions to the 2014-2015 Day-to-Day Substitute List
The additions to the 2014-2015 Athletic Supplemental List as submitted; (Personnel Item #0914-02 REVISED)	Addition to 2014-2015 Supplemental Athletic List
The resignation of Timothy Miller, varsity boys' baseball coach, as submitted and to post for said opening; (Personnel Item #0914-03)	Resignation – Timothy Miller, Baseball Coach
The resignation of elementary aide Marilyn Stewart, effective August 25, 2014 as presented;	Resignation – Marilyn Stewart, Elementary Aide
The salary increases for members of the Act 93 administrative team as presented;	Act 93 Administrative Raises
The Intermittent Leaves of Absence for Employees CFT14-15-05 and CFT14-15-06 as submitted. (Personnel Item #0914-04)	Intermittent LOA
The following educators to share the responsibilities of facilitating lunch time STEAM activities at Carnegie and Crafton elementary schools at the teacher's hourly rate: <ul style="list-style-type: none"> ▪ Carnegie – Cynthia Bevan, Diane Criste, Scott Donnelly, Jaylynn Leslie, Beth Martys and Lysie Merglowski ▪ Crafton – Gretchen DeRoss, Nicholas DeRoss, Andrea Mackey, Adrienne Monaghan and Amy Rynn (Personnel Item #0914-05)	STEAM Activity Facilitators

The following persons to the positions of morning and lunch time computer lab aide in the junior-senior high school consistent with the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement:

- Lara Franks – morning
- Karen Wilmus – lunch time
(Personnel Item #0914-06)

And the addition to the 2014-2015 Activities Supplemental List as submitted;
(Personnel Item #0914-07) **By a voice vote, the motion carried 8-0.**

IV. Policy Services

Director Hart moved, seconded by Director Walkowiak, to approve Policy No. 213, Assessment of Student Progress, as submitted. (Policy Item #0914-01) **By a voice vote, the motion carried 8-0.**

OLD BUSINESS: *Director Schell asked for a status update of the shot put and field area. Mr. Peiffer said John Hayes will update everyone at the next board meeting. Director Schriver suggested a broader punch list be generated and conveyed to Thomas and Williamson.*

NEW BUSINESS: *At the prompting of President Roussos, the following motion was made:*

Director Appel moved, seconded by Director Hart, to approve the Crafton real estate tax appeal settlements for Block and Lot #69-M-115, Block and Lot #102-E-74/102- E-78 and Block and Lot #69-G-285 as recommended by the solicitor. **By a voice vote, the motion carried 8-0.**

Director Schriver asked for clarification of the new formatting of the fall board meetings. Mr. Peiffer said the first meeting will be designated for reports and voting and the second meeting would involve venue reports and other major reports, along with discussion, and voting would occur only when necessary.

OPEN FORUM: *None*

ADJOURNMENT: With no further business to discuss, Director Hart moved, seconded by Director Mendoza-Burcham, to adjourn the meeting at 8:40 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary

Morning/Lunch Computer
Lab Aide – Lara Franks and
Karen Wilmus

Addition to 2014-2015
Supplemental Activities List

Policy No. 213 – Assessment
of Student Progress